

WEST VIRGINIA LEGISLATURE

2016 REGULAR SESSION

Enrolled

Committee Substitute

for

Senate Bill 524

BY SENATOR BLAIR, *original sponsor*

[Passed March 12, 2016; in effect 90 days from
passage]

1 AN ACT to amend and reenact §30-27-1, §30-27-3, §30-27-4, §30-27-5, §30-27-8, §30-27-8a,
2 §30-27-9, §30-27-10, §30-27-11, §30-27-12, §30-27-13, §30-27-14, §30-27-16, §30-27-
3 17, §30-27-18 and §30-27-19 of the Code of West Virginia, 1931, as amended; and to
4 amend said code by adding thereto a new section, designated §30-27-8b, all relating to
5 the Board of Barbers and Cosmetologists; providing jurisdiction to the board over
6 hairstyling, waxing and shampoo assisting; amending definitions; providing for required
7 clock hours of training; licensing of schools or programs by the Department of Education;
8 modifying composition of the board; requiring examinations meet national standards;
9 requiring licensed schools have one chair per student; regulation of on-site and temporary
10 services; barber apprentice program; requirements to sponsor a barber apprentice;
11 providing for certifications; providing for certification of waxing specialists; modifying
12 reciprocity standards; modifying continuing education requirements; modifying instructor
13 certification; and eliminating biennial license renewal.

Be it enacted by the Legislature of West Virginia:

1 That §30-27-1, §30-27-3, §30-27-4, §30-27-5, §30-27-8, §30-27-8a, §30-27-9, §30-27-10,
2 §30-27-11, §30-27-12, §30-27-13, §30-27-14, §30-27-16, §30-27-17, §30-27-18 and §30-27-19
3 of the Code of West Virginia, 1931, as amended, be amended and reenacted; and that said code
4 be amended by adding thereto a new section, designated §30-27-8b, all to read as follows:

ARTICLE 27. BOARD OF BARBERS AND COSMETOLOGISTS.

§30-27-1. Unlawful acts.

1 (a) It is unlawful for any person to practice or offer to practice barbering, barber permanent
2 waving, cosmetology, hairstyling, waxing, shampoo assisting, aesthetics or nail care in this state
3 without a license or certification issued under the provisions of this article, or advertise or use any
4 title or description tending to convey the impression that the person is a licensed or certified
5 aesthetician, barber, barber crossover, barber permanent wavist, cosmetologist, cosmetologist
6 crossover, hairstylist, shampoo assistant, waxing specialist or nail technician unless the person

7 has been licensed or obtained certification under the provisions of this article and the license or
8 certification has not expired, been suspended or revoked.

9 (b) No salon, except through a licensee or certification, may render any service or engage
10 in any activity which, if rendered or engaged in by an individual, would constitute the practices
11 licensed or certified under the provisions of this article.

12 (c) No school, except through a certified instructor, may instruct, render any service or
13 engage in any activity which, if taught, rendered or engaged in by an individual, would constitute
14 the practices licensed under the provisions of this article.

§30-27-3. Definitions.

15 As used in this article, the following words and terms have the following meanings, unless
16 the context clearly indicates otherwise:

17 (a) "Aesthetics" or "esthetics" means any one or any combination of the following acts
18 when done on the human body for compensation and not for the treatment of disease:

19 (1) Administering cosmetic treatments to enhance or improve the appearance of the skin,
20 including cleansing, toning, performing effleurage or other related movements, stimulating,
21 exfoliating or performing any other similar procedure on the skin of the human body or scalp;

22 (2) Applying, by hand or with a mechanical or electrical apparatus, any cosmetics,
23 makeups, oils, powders, clays, antiseptics, tonics, lotions, creams or chemical preparations
24 necessary for the practice of aesthetics to another person's face, neck, back, shoulders, hands,
25 elbows and feet up to and including the knee;

26 (3) The rubbing, cleansing, exercising, beautifying or grooming of another person's face,
27 neck, back, shoulders, hands, elbows and feet up to and including the knee;

28 (4) The waxing and tweezing of hair on another person's body;

29 (5) The wrapping of another person's body in a body wrap;

30 (6) Applying artificial eyelashes and eyebrows; and

31 (7) The lightening of hair on the body except the scalp.

32 (b) "Aesthetician" or "esthetician" means a person licensed under the provisions of this
33 article who engages in the practice of aesthetics and has completed six hundred clock hours of
34 training.

35 (c) "Applicant" means a person making application for a professional license, license,
36 certificate, registration, permit or renewal under the provisions of this article.

37 (d) "Barber" means a person licensed under the provisions of this article who engages in
38 the practice of barbering and has completed a twelve hundred clock-hour barber training program
39 without chemical services or a fifteen hundred clock-hour barber training program with chemical
40 services, or has successfully completed the barber apprenticeship program.

41 (e) "Barbering" means any one or any combination of the following acts when done on the
42 head and neck for compensation and not for the treatment of disease:

43 (1) Shaving, shaping and trimming the beard, or both;

44 (2) Cutting, singeing, shampooing, arranging, dressing, tinting, bleaching, or applying
45 lotions or tonics on human hair, or a wig or hairpiece; and

46 (3) Applications, treatments or rubs of the scalp, face, or neck with oils, creams, lotions,
47 cosmetics, antiseptics, powders, or other preparations in connection with the shaving, cutting or
48 trimming of the hair or beard.

49 (f) "Barber crossover" " is a person who has completed twelve hundred or fifteen hundred
50 clock hours of training, is licensed as a barber, and completed additional hours of training in nails,
51 aesthetics and/or chemical services, to the total amount of twenty-one hundred hours, to perform
52 cosmetology.

53 (g) "Barber permanent waving" means the following acts performed on the head and neck
54 for compensation and not for the treatment of disease:

55 (1) The bleaching or tinting of hair; and

56 (2) The permanent waving of hair.

57 (h) "Barber permanent wavist" means a person who has completed two thousand clock

58 hours of training and was licensed to perform barbering and barber permanent waiving enrolled
59 by August 28, 2012.

60 (i) "Board" means the West Virginia Board of Barbers and Cosmetologists.

61 (j) "Certificate" means an instructor certificate to teach in a school under the provisions of
62 this article or a document issued by the board for certification obtained pursuant to section eight-
63 b of this article.

64 (k) "Certificate holder" means a person certified as an instructor to teach in a school under
65 the provisions of this article or who has obtained a certification pursuant to section eight-b of this
66 article.

67 (l) "Cosmetologist" means a person licensed under the provisions of this article who
68 engages in the practice of cosmetology and who has completed eighteen hundred clock hours of
69 training.

70 (m) "Cosmetology" means any one or any combination of the following acts when done on
71 the human body for compensation and not for the treatment of disease:

72 (1) Cutting, styling, shaping, arranging, braiding, weaving, dressing, adding extensions,
73 curling, waving, permanent waving, relaxing, straightening, shampooing, cleansing, singeing,
74 bleaching, tinting, coloring, waxing, tweezing, or similarly work on human hair, or a wig or
75 hairpiece, by any means, including hands, mechanical or electrical devices or appliances;

76 (2) Nail care;

77 (3) Applying by hand or with a mechanical or electrical device or appliance, any cosmetics,
78 makeups, oils, powders, clays, antiseptics, tonics, lotions, creams or chemical preparations
79 necessary for the practice of aesthetics to another person's face, neck, shoulders, hands, elbows
80 and feet up to and including the knee;

81 (4) The rubbing, cleansing, exercising, beautifying or grooming of another person's face,
82 neck, shoulders, hands, elbows and feet up to and including the knee;

83 (5) The wrapping of another person's body in a body wrap; and

84 (6) Performing aesthetics.

85 (n) "Cosmetology crossover" is a person who has completed eighteen hundred clock hours
86 of training, is licensed as a cosmetologist and completes an additional three hundred hours of
87 training in clipper cuts and face shaving to perform barbering, for a total of twenty-one hundred
88 hours.

89 (o) "General supervision" means:

90 (1) For schools, a master or certified instructor is on the premises and is quickly and easily
91 available; or

92 (2) For salons, a professional licensee is on the premises and is quickly and easily
93 available.

94 (p) "Hair styling" means any one or any combination of the following acts when done on
95 the head and neck for compensation and not for the treatment of disease:

96 Cutting, styling, shaping, arranging, braiding, weaving, dressing, adding extensions,
97 curling, facial hair trimming, scalp treatments, waving, permanent waving, relaxing, straightening,
98 shampooing, , singeing, bleaching, tinting, coloring, or similarly work on human hair, or a wig or
99 hairpiece, by any means, including hands, mechanical or electrical devices or appliances.

100 (q) "Hair stylist" means a person licensed under the provisions of this article who engages
101 in the practice of hair styling and who has completed one thousand clock hours of training,
102 effective July 1, 2016.

103 (r) "License" means a professional license, a salon license or a school license.

104 (s) "Licensed school" means a facility which has been approved by the West Virginia
105 Council for Community and Technical College Education (CCTCE), Department of Education in
106 conjunction with CCTCE or Department of Education in conjunction with the Department of
107 Corrections pursuant to section nine, article two-b, chapter eighteen-b of this code to educate
108 persons to be licensed or issued certain permits under the provisions of this article.

109 (t) "Licensee" means a person, corporation or firm holding a license issued under the

110 provisions of this article.

111 (u) "Nail care" means any one or any combination of the following acts when done on the
112 human body for compensation and not for the treatment of disease:

113 (1) The cleansing, dressing, or polishing of nails of a person;

114 (2) Performing artificial nail service; and

115 (3) The cosmetic treatment of the feet up to the knee and the hands up to the elbow.

116 (v) "Nail technician" or "manicurist" means a person licensed under the provisions of this
117 article who engages in the practice of nail care and has completed four hundred clock hours of
118 training.

119 (w) "Permit" means a work permit.

120 (x) "Permitee" means a person holding a work permit.

121 (y) "Professional license" means a license to practice as an aesthetician, barber, barber
122 crossover, barber permanent waviest, cosmetologist, cosmetologist crossover, hairstylist or nail
123 technician.

124 (z) "Registration" means a registration issued by the board to a person who rents or leases
125 a booth or chair from a licensed salon owner and operator, or both, or a registration issued by the
126 board to a person who is a student in a school.

127 (aa) "Registrant" means a person who holds a registration under the provisions of this
128 article.

129 (bb) "Salon" means a shop or other facility where a person practices under a professional
130 license.

131 (cc) "Salon license" means a license to own and operate a salon.

132 (dd) "Student registration" means a registration issued by the board to a student to study
133 at a school licensed under the provisions of this article.

134 (ee) "Waxing specialist" means a person certified under the provisions of this article who
135 engages in the practice of waxing and tweezing of hair on another person's body.

136 (ff) "Shampoo assistant" means a person certified under the provisions of this article who
137 engages in the practice of shampooing and rinsing hair; removing rollers or permanent rods and
138 cleansing or other sink-related functions not requiring the skill of a license. They must work at all
139 times under the direct supervision of a licensed barber, hairstylist or cosmetologist.

140 (gg) Hair braiding, threading and any other item not spelled out are not regulated by the
141 West Virginia Board of Barbers and Cosmetologists.

§30-27-4. Board of Barbers and Cosmetologists.

142 (a) The West Virginia Board of Barbers and Cosmetologists is continued. The members
143 of the board in office on July 1, 2016, shall, unless sooner removed, continue to serve until their
144 respective terms expire and until their successors have been appointed and qualified.

145 (b) The Governor, by and with the advice and consent of the Senate, shall appoint:

146 (1) One licensed cosmetologist;

147 (2) One licensed barber or barber permanent wavist;

148 (3) One licensed aesthetician who is not a cosmetologist;

149 (4) One licensed nail technician who is not a cosmetologist;

150 (5) One representative from a privately owned beauty school licensed by the West Virginia
151 Council for Community and Technical College Education (CCTCE), Department of Education in
152 conjunction with CCTCE or Department of Education with the Department of Corrections; and

153 (6) Four citizen members representing the public;

154 (c) After the initial appointment term, the term shall be for five years. All appointments to
155 the board shall be made by the Governor by and with the advice and consent of the Senate.

156 (d) Each licensed member of the board, at the time of his or her appointment, must have
157 held a professional license in this state for a period of not less than three years immediately
158 preceding the appointment.

159 (e) Each member of the board must be a resident of this state during the appointment
160 term.

161 (f) A member may not serve more than two consecutive full terms. A member may continue
162 to serve until a successor has been appointed and has qualified. A member serving on the board
163 on June 30, 2016, may be reappointed in accordance with the provisions of this section.

164 (g) A vacancy on the board shall be filled by appointment by the Governor for the
165 unexpired term of the member whose office is vacant and the appointment shall be made within
166 sixty days of the vacancy.

167 (h) The Governor may remove any member from the board for neglect of duty,
168 incompetency or official misconduct.

169 (i) A member of the board immediately and automatically forfeits membership to the board
170 if his or her license to practice is suspended or revoked, is convicted of a felony under the laws
171 of any jurisdiction or becomes a nonresident of this state.

172 (j) The board shall elect annually one of its members as chairperson who serves at the will
173 of the board.

174 (k) Each member of the board is entitled to compensation and expense reimbursement in
175 accordance with article one of this chapter.

176 (l) A majority of the members of the board constitutes a quorum.

177 (m) The board shall hold at least two annual meetings. Other meetings may be held at the
178 call of the chairperson or upon the written request of two members, at the time and place as
179 designated in the call or request.

180 (n) Prior to commencing his or her duties as a member of the board, each member shall
181 take and subscribe to the oath required by section five, article IV of the constitution of this state.

§30-27-5. Powers and duties of the board.

1 (a) The board has all the powers and duties set forth in this article, by rule, provided such
2 rule does not contradict the provisions of this article and does not exceed the authorities granted
3 in this article, in article one of this chapter and elsewhere in law.

4 (b) The board shall:

- 5 (1) Hold meetings, conduct hearings and administer examinations;
- 6 (2) Establish requirements for licenses, permits, certificates and registrations;
- 7 (3) Establish procedures for submitting, approving and rejecting applications for licenses,
8 permits, certificates and registrations;
- 9 (4) Determine the qualifications of any applicant for licenses, permits, certificates and
10 registrations;
- 11 (5) Prepare, conduct, administer and grade examinations for professional licenses and
12 certificates: *Provided*, That the examinations must meet national standards;
- 13 (6) Determine the passing grade for the examinations;
- 14 (7) Maintain records of the examinations the board or a third party administers, including
15 the number of persons taking the examinations and the pass and fail rate;
- 16 (8) Set operational standards and requirements for licensed schools: *Provided*, That a
17 licensed school shall have a minimum of one chair per student available during practical
18 instruction;
- 19 (9) Hire, discharge, establish the job requirements and fix the compensation of the
20 executive director;
- 21 (10) Maintain an office and hire, discharge, establish the job requirements and fix the
22 compensation of employees, investigators/inspectors and contracted employees necessary to
23 enforce the provisions of this article: *Provided*, That any investigator/inspector employed by the
24 board on July 1, 2009, shall retain their coverage under the classified service, including job
25 classification, job tenure and salary, until that person retires or is dismissed: *Provided, however*,
26 That nothing may prohibit the disciplining or dismissal of any investigator/inspector for cause;
- 27 (11) Investigate alleged violations of the provisions of this article, legislative rules, orders
28 and final decisions of the board;
- 29 (12) Establish the criteria for the training of investigators/inspectors;
- 30 (13) Set the requirements for investigations and inspections;

- 31 (14) Conduct disciplinary hearings of persons regulated by the board;
- 32 (15) Determine disciplinary action and issue orders;
- 33 (16) Institute appropriate legal action for the enforcement of the provisions of this article;
- 34 (17) Report violations of the provisions of this article, and legislative rules promulgated
- 35 pursuant to this article, alleged to have been committed by a licensed school to the West Virginia
- 36 Council for Community and Technical College Education or the Department of Education. If the
- 37 board determines that probable cause exists that a violation occurred, the board immediately shall
- 38 advise and provide its investigation file to the West Virginia Council for Community and Technical
- 39 College Education or the Department of Education;
- 40 (18) Maintain an accurate registry of names and addresses of all persons regulated by the
- 41 board;
- 42 (19) Keep accurate and complete records of its proceedings, and certify the same as may
- 43 be necessary and appropriate;
- 44 (20) Establish the continuing education requirements for professional licensees and
- 45 certificate holders;
- 46 (21) Issue, renew, combine, deny, suspend, revoke or reinstate licenses, permits,
- 47 certificates and registrations;
- 48 (22) Establish a fee schedule;
- 49 (23) Propose rules in accordance with the provisions of article three, chapter twenty-nine-
- 50 a of this code to implement the provisions of this article; and
- 51 (24) Take all other actions necessary and proper to effectuate the purposes of this article.
- 52 (c) The board may:
- 53 (1) Establish joint licenses;
- 54 (2) Contract with third parties to administer the examinations required under the provisions
- 55 of this article;
- 56 (3) Sue and be sued in its official name as an agency of this state;

57 (4) Confer with the Attorney General or his or her assistant in connection with legal matters
58 and questions.

59 (d) Notwithstanding any other provision of this code, the board may not restrict a certificate
60 holder or licensee from practicing his or her licensed craft at temporary on-site events in
61 connection with, but not limited to: Fairs, carnivals, weddings, pageants or photographs: *Provided,*
62 That the certificate holder or licensee is compliant with all other prescribed requirements and rules
63 under this code. If an out-of-state licensee works in a temporary capacity, less than five days, in
64 connection with an event or temporary commercial enterprise, he or she may be granted a
65 temporary permit to work after submitting his or her current license certification to this state and
66 paying the applicable fee: *Provided, however,* That the licensee shall display or have immediately
67 available their license for the duration of his or her practice at a temporary event.

§30-27-8. Professional license requirements.

1 (a) An applicant for a professional license to practice as an aesthetician, barber, barber
2 crossover, cosmetologist, hair stylist, cosmetologist crossover or nail technician shall present
3 satisfactory evidence that he or she:

4 (1) Is at least eighteen years of age;

5 (2) Is of good moral character;

6 (3) Has a high school diploma, a GED, or has passed the “ability to benefit test” approved
7 by the United States Department of Education;

8 (4) Has graduated from a licensed school which has been approved by the West Virginia
9 Council for Community and Technical College Education (CCTCE), Department of Education in
10 conjunction with CCTCE or Department of Education with the Department of Corrections or has
11 completed education requirements in another state and meets the licensure provisions of the
12 board;

13 (5) Has passed an examination that tests the applicant’s knowledge of subjects specified
14 by the board: *Provided,* That the board may recognize a certificate or similar license in lieu of the

15 examination or part of the examination that the board requires: *Provided, however,* That any
16 examination meets national standards;

17 (6) Has paid the applicable fee;

18 (7) Presents a certificate of health from a licensed physician;

19 (8) Is a citizen of the United States or is eligible for employment in the United States; and

20 (9) Has fulfilled any other requirement specified by the board.

21 (b) A license to practice issued by the board prior to July 1, 2016, shall for all purposes be
22 considered a professional license issued under this article: *Provided,* That a person holding a
23 license issued prior to July 1, 2016, must renew the license pursuant to the provisions of this
24 article.

§30-27-8a. Barber apprentice.

1 (a) The board may establish an apprenticeship program to become a barber. A barber
2 apprentice shall work at all times under the direct supervision of a licensed barber and any permit
3 issued by the board to work as a barber apprentice does not allow a person to practice individually
4 as a barber.

5 (b) An applicant for a barber apprenticeship shall present satisfactory evidence that he or
6 she:

7 (1) Is at least sixteen years of age;

8 (2) Is of good moral character;

9 (3) Is in high school or has a high school diploma, a GED, or has passed the “ability to
10 benefit test” approved by the United States Department of Education;

11 (4) Has paid the applicable fee;

12 (5) Has a certificate of health from a licensed physician;

13 (6) Is a citizen of the United States or is eligible for employment in the United States; and

14 (7) Has fulfilled any other requirement specified by the board.

15 (c) An applicant for a sponsor of a barber apprentice shall present satisfactory evidence

16 that he or she:

17 (1) Is licensed as a barber under the provisions of this article;

18 (2) Has paid the applicable fee; and

19 (3) Has fulfilled any other requirement specified by the board.

20 (d) A sponsor of a barber apprentice shall be a current licensed barber with at least five
21 years' experience and has worked in a shop for the last five years.

22 (e) The board may propose emergency rules and rules for legislative approval, in
23 accordance with the provisions of article three, chapter twenty-nine-a of this code, to implement
24 the provisions of this section, including:

25 (1) The requirements for:

26 (A) The barber apprenticeship program;

27 (B) The barber apprentice permit; and

28 (C) A licensed barber to sponsor a barber apprentice;

29 (2) Procedures for an examination;

30 (3) A fee schedule; and

31 (4) Any other rules necessary to effectuate the provisions of this section.

§30-27-8b. Certifications.

1 (a) The board shall issue a certification to an applicant who obtains training at a licensed
2 school or continuing education provider, in West Virginia, in the following area:

3 *Waxing Specialist.*—

4 An applicant for a waxing specialist shall present satisfactory evidence that he or she:

5 (A) Is at least eighteen years of age;

6 (B) Is of good moral character;

7 (C) Has a high school diploma, a GED, or has passed the “ability to benefit test” approved
8 by the United States Department of Education;

9 (D) Has paid the applicable fee;

- 10 (E) Has a certificate of health from a licensed physician;
- 11 (F) Is a citizen of the United States or is eligible for employment in the United States;
- 12 (G) Has completed a one hundred-hour class that consists of: Professional requirements,
- 13 safety and health, skin structure, disorders and diseases, removal of superfluous hair and twenty-
- 14 five hours on the clinic floor, supervised, for a total of one hundred twenty-five hours;
- 15 (H) If not currently licensed, must take the West Virginia state law test; and
- 16 (I) Has fulfilled any other requirement specified by the board.
- 17 (b) The board shall issue to any barber the fifteen hundred clock-hour level licensure who
- 18 has previously completed a twelve hundred clock-hour training program, and who subsequently
- 19 completes a three hundred clock-hour certification program in chemical services.

§30-27-9. Professional license from another state; license to practice in this state.

- 1 (a) The board may issue a professional license to practice to an applicant of good moral
- 2 character who holds a valid license or other authorization to practice in that particular field from
- 3 another state, if the applicant demonstrates that he or she:
 - 4 (1) Holds a license or other authorization to practice in another state which was granted
 - 5 after completion of educational requirements substantially equivalent to those required in this
 - 6 state and passed an examination that is substantially equivalent to the examination required in
 - 7 this state;
 - 8 (2) Does not have charges pending against his or her license or other authorization to
 - 9 practice and has never had a license or other authorization to practice revoked;
 - 10 (3) Has not previously failed an examination for professional licensure in this state;
 - 11 (4) Has paid the applicable fee;
 - 12 (5) Is at least eighteen years of age;
 - 13 (6) Has a high school diploma, a GED, or has passed the “ability to benefit test” approved
 - 14 by the United States Department of Education;
 - 15 (7) Is a citizen of the United States or is eligible for employment in the United States;

16 () (8) Has presented a certificate of health issued by a licensed physician; and

17) (9) Has fulfilled any other requirement specified by the board.

18 (b) In its discretion, the board may examine a person by a written, oral or skills test for
19 licensing under this section, and may enter into agreements for reciprocal licensing with other
20 jurisdictions having substantially similar requirements for licensure.

§30-27-10. Professional license and certificate renewal requirements.

21 (a) A professional licensee and certificate holder shall annually on or before January 1,
22 renew his or her professional license or certificate by completing a form prescribed by the board,
23 paying the renewal fee and submitting any other information required by the board.

24 (b) The board shall charge a fee for each renewal of a license or certificate, and a late fee
25 for any renewal not paid by the due date.

26 (c) The board shall require as a condition of renewal of a professional license or certificate
27 that each licensee or certificate holder complete continuing education: *Provided*, That a barber
28 who has been licensed for twenty years or more is exempt from the continuing education
29 requirement of this subsection but must take a three-hour sanitation class every other year up to
30 twenty years: *Provided, however*, That the board shall approve for continuing education credit
31 any education course providing instruction in any curriculum, subject matter or discipline included
32 in the education required for licensure that is submitted to the board or offered by:

33 (1) A licensed school or instructor, outside of school instruction;

34 (2) A manufacturer or distributor of barbering, aesthetics, nail technology or cosmetology
35 products;

36 (3) A barber or cosmetology trade organization; or

37 (4) Any course offered at an accredited private or public university, college or community
38 college in this state that relates to the profession or a general business class.

39 (d) The board may deny an application for renewal for any reason which would justify the
40 denial of an original application for a license or certificate.

41 (e) The board shall recognize reciprocity for military barbers for the purpose of the state
42 examination for barbers.

§30-27-11. Work permit.

1 (a) The board may issue a work permit to practice to an applicant who meets the following
2 conditions:

3 (1) Has graduated from a licensed school approved by the West Virginia Council for
4 Community and Technical College Education (CCTCE), Department of Education in conjunction
5 with CCTCE or Department of Education with the Department of Corrections or has completed
6 education requirements in another state and meets the licensure provisions of the board;

7 (2) Is waiting to take the examination;

8 (3) Has employment in the field in which he or she applied to take the examination and is
9 working under the general supervision of a professional licensee;

10 (4) Has paid the work permit fee;

11 (5) Has presented a certificate of health issued by a licensed physician;

12 (6) Is a citizen of the United States or is eligible for employment in the United States; and

13 (7) Meets all the other requirements specified by the board.

14 (b) A work permit expires at the end of the month after issuance following the next
15 examination in the specific field. A work permit may be renewed once.

16 (c) While in effect, a work permittee is subject to the restrictions and requirements imposed
17 by this article.

§30-27-12. Student registration.

1 (a) Prior to commencing studies in a licensed school, a student shall acquire a student
2 registration issued by the board.

3 (b) An applicant for a student registration shall present satisfactory evidence that he or
4 she meets the following conditions:

5 (1) Is enrolled as a student in a licensed school;

- 6 (2) Is of good moral character;
- 7 (3) Has paid the required fee;
- 8 (4) Has presented a certificate of health issued by a licensed physician; and
- 9 (5) Is a citizen of the United States or is eligible for employment in the United States.

10 (c) The student registration is good during the prescribed period of study for the student.

11 (d) The student may perform acts constituting barbering, hairstyling, cosmetology,
12 aesthetics or nail care in a school under the general supervision of a master or certified instructor.

§30-27-13. Display of professional license and permits.

1 (a) The board shall prescribe the form for a professional license and work and student
2 permits, including a photograph, and may issue a duplicate license or permit upon payment of a
3 fee.

4 (b) Every professional licensee and work permittee shall display his or her license or permit
5 in a conspicuous place at his or her work station.

6 (c) Every student shall have available his or her student permit and be able to produce it
7 upon request.

8 (d) Every professional licensee, work permittee, or certificate holder must present such
9 license, permit, certification or registration to an investigator/inspector or a board member upon
10 request.

§30-27-14. Health certificate requirements.

1 (a) It is unlawful for a person to practice as a professional licensee, certificate holder or be
2 a permittee or be a certified instructor while having an infectious, contagious or communicable
3 disease.

4 (b) The board may, with cause, require a professional licensee, permittee, certificate holder
5 or certified instructor to submit to a physical examination and file a certificate of health.

§30-27-16. Certification requirements to be an instructor in a school.

1 (a) The board may issue a certificate to be an instructor in a school to an applicant who

2 meets the following requirements:

3 (1) Meets the educational requirements established by the board;

4 (2) Has completed and passed a course in teaching techniques at a post-secondary
5 educational level;

6 (3) Has passed the instructor examination;

7 (4) Has paid the appropriate fees;

8 (5) Presents a certificate of health from a licensed physician;

9 (6) Is a citizen of the United States or is eligible for employment in the United States; and

10 (7) Has fulfilled any other requirement specified by the board.

11 (b) All instructor certifications must be renewed annually or biennially on or before January
12 1 and pay a renewal fee.

13 (c) A certification to be an instructor issued by the board prior to January 1, 2009, shall for
14 all purposes be considered a certification issued under this article: *Provided*, That a person
15 holding a certification issued prior to January 1, 2009, must renew the certification pursuant to the
16 provisions of this article.

17 (d) An instructor with an expired certificate must comply with the following to renew his or
18 her certificate:

19 (1) Notify the board that he or she wants to be placed on inactive status; or

20 (2) Pay all lapsed renewal fees;

21 (3) Present a new certificate of health; and

22 (4) Meet the qualifications for certification set out in this article.

23 (e) A certified instructor is not required to have an active professional license, unless the
24 instructor is in fact practicing outside the scope of his or her employment as an instructor.

§30-27-17. Salon license requirements.

1 (a) Prior to opening a salon, any person, firm or corporation owning and/or operating a
2 salon, and any person, firm or corporation practicing in a field authorized by this article, shall meet

3 the following requirements to acquire a salon license to do business:

4 (1) The salon has been approved by the board as having met all the requirements and
5 qualifications for the place of business as are required by this article;

6 (2) Notify the board, in writing, at least twenty days before the proposed opening date, so
7 there can be an inspection of the salon: *Provided*, That if an inspection is not made within ten
8 days of the opening of the salon, or a salon license to open has not been granted or refused, then
9 the salon may open provisionally subject to a later inspection and to all other provisions and rules
10 provided in this article;

11 (3) Pay all applicable fees;

12 (4) All rooms, facilities, bathrooms, toilets and adjoining rooms used in the place of
13 business are kept clean, sanitary, well lighted and ventilated at all times. The use of chunk alum,
14 powder puffs and styptic pencils in any shop is prohibited;

15 (5) Every professional licensee, certificate holder, or permittee in the place of business
16 thoroughly cleans his or her hands with soap and water immediately before serving any patron;
17 and

18 (6) Every patron is served with clean, freshly laundered linen that is kept in a closed
19 cabinet used for that purpose only. All linens, immediately after being used, must be placed in a
20 receptacle used for that purpose only.

21 (b) All rules shall be kept posted in a conspicuous place in each place of business.

22 (c) All salon licenses must be renewed annually on or before July 1 and pay a renewal
23 fee.

24 (d) A license to operate a salon issued by the board prior to July 1, 2009, shall for all
25 purposes be considered a salon license issued under this article: *Provided*, That a person holding
26 a license issued prior to July 1, 2009, must renew the license pursuant to the provisions of this
27 article.

28 (e) The salon license shall be permanently displayed in the salon and a suitable sign shall

29 be displayed at the main entrance of the salon which shall plainly indicate what type of salon is
30 being operated.

§30-27-18. Salon management requirements.

1 (a) Every salon in this state offering the services set forth in this article shall be operated
2 under the supervision and management of a professional licensee or certificate holder licensed
3 under this article.

4 (b) Any services set forth in this article may be conducted within the same salon. A suitable
5 sign shall be displayed at the main entrance of all salons plainly indicating the business conducted
6 therein.

§30-27-19. Booth or chair rental registration requirements.

1 (a) Any professional licensee or certificate holder who elects to rent or lease a booth or
2 chair from a licensed salon owner and/or operator must comply with the following to receive a
3 registration from the board:

4 (1) Register with the board;

5 (2) Register with the state Tax Division and present the registration to the board;

6 (3) Pay a registration fee;

7 (4) Notify the board of the length of any rental or lease agreement;

8 (5) State the name of the person or salon from which a chair or booth is being rented or
9 leased; and

10 (6) State the effective date of the rental or lease.

11 (b) If a person registered with the board pursuant to this section elects to move from one
12 salon to rent or lease a chair or booth from another salon, then he or she must register again with
13 the board and pay a fee.

14 (c) Each licensed salon owner and/or operator who elects to rent or lease chairs or booths
15 shall notify the board in writing of such rental or lease within ten days of the effective date of the
16 rental or lease.

17 (d) The board shall quarterly notify the state Tax Commissioner of all persons registered
18 pursuant to this section during the previous quarter. Such notice shall be in writing and shall
19 include the following:

20 (1) The names of all the registered professional licensees or certificate holders;

21 (2) The names of the salons where space is being rented or leased; and

22 (3) The length of time of each rental or lease agreement.

23 (e) All registrations must be renewed annually on or before July 1 and pay a renewal fee.

24 (f) A registration to rent or lease a booth or chair issued by the board prior to July 1, 2009,
25 shall for all purposes be considered a registration issued under this article: *Provided*, That a
26 person holding a registration to rent or lease a booth or chair issued prior to July 1, 2009, must
27 renew the registration pursuant to the provisions of this article.

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